



"NEW" DEPOSIT PROCEDURE FOR SCHOOL MEALS

*PLEASE READ BELOW CAREFULLY AND FOLLOW THE DIRECTIONS.
WE WANT TO ENSURE STUDENTS RECEIVE THE CORRECT FUNDS
IN THEIR ACCOUNT*

A new prepaid system is used for students to purchase meals and milk. Money is deposited in to students accounts and deducted as student s purchase meals and milk

ALL MONEY WILL BE DEPOSITED INTO EACH STUDENTS ACCOUNT TO PURCHASE BREAKFAST, LUNCH OR MILK. MONEY WILL NO LONGER TO TAKEN IN LINE AT SCHOOL. MONEY MUST BE SENT AS DETAILED BELOW.

PLEASE PLACE YOUR STUDENT'S DEPOSIT IN AN ENVELOPE WITH YOUR STUDENTS NAME AND THE AMOUNT OF THE DEPOSIT WRITTEN ON THE ENVELOPE.
ALL MONEY MUST BE IN AN ENVELOPE.
MONEY WILL BE COLLECTED IN THE CLASSROOM AT THE K-5 SCHOOLS. MONEY WILL BE TURNED INTO THE CAFETERIA AT ROCHELLE MIDDLE SCHOOL BEFORE SCHOOL BEGINS.

IF YOU HAVE MORE THAN ONE STUDENT IN THE DISTRICT YOU MAY SEND MONEY FOR ALL STUDENTS IN ONE ENVELOPE. IF PAYING BY CHECK YOU NEED TO ONLY WRITE ONE. PLEASE WRITE THE NAME OF ALL STUDENTS AND THE AMOUNT TO BE DEPOSITED TO EACH ON THE ENVELOPE.

ONLINE DEPOSITS WILL BE AVAILABLE SOON

If you have any questions please contact the office of the Food Service Director at 815-562-4626
or email sball@d231.rochelle.net